



*Nueces County Appraisal District  
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*Ramiro "Ronnie" Canales  
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**MINUTES OF THE BOARD OF DIRECTORS  
NUECES COUNTY APPRAISAL DISTRICT**

The Board of Directors held a meeting on Wednesday, February 26, 2025.

**INVOCATION**

Invocation was led by Irene Lugo

**PLEDGE OF ALLEGIANCE**

Mr. Kieschnick led the Pledge of Allegiance

**ROLL CALL OF THE BOARD OF DIRECTORS**

**DIRECTORS:**

Kevin Kieschnick, Chair	<u>Present</u>
Deven Bhakta, Vice-Chair	<u>Absent</u>
Susie Sullivan, Secretary	<u>Present</u>
Ed Bennett	<u>Present</u>
Caitlin Chupe	<u>Present</u>
John Cudd	<u>Present</u>
DeeAnna Heavilin	<u>Present</u>
Gabriele Hilpold	<u>Absent</u>
James Magill	<u>Present*</u>

**NON-DIRECTORS:**

Ramiro Canales, Chief Appraiser	<u>Present</u>
Leticia Roberts, Asst. Chief Appraiser	<u>Present</u>
Melissa Vela, Attorney	<u>Present</u>
Terri Noack, TLO	<u>Absent</u>

Mr. Magill arrived at 10:04 am.

**CALL TO ORDER & DETERMINATION OF A QUORUM**

The meeting of the Board of Directors of the Nueces County Appraisal District will be called to order at 10:02 am. A quorum was present, notice properly posted in accordance with the Texas Open Meetings Act, Texas Government Code 551 and that any conflict of interest affidavits have been received and placed on file as required by law.

**PUBLIC COMMENT.**

None.

**WORKSHOP** - Receive training related to the Appraisal District Board of Directors duties and responsibilities; discuss matters related to training.


Mr. Joe Longoria is a partner at Perdue Brandon Fielder Collins and Mott LLP, located in Houston, Texas. He addressed the ethical considerations for the Appraisal District Board of Directors. Mr. Longoria outlined the members' responsibilities, which include upholding a general fiduciary duty. According to Texas law, board members must pay their taxes on time and maintain appropriate relationships with the Central Appraisal District (CAD) staff. Additionally, while board members cannot receive compensation for their service, they are entitled to reimbursement for travel expenses related to conferences or other costs incurred while fulfilling their duties, all while adhering to the board's policies. Other responsibilities of board members include evaluating the Chief Appraiser, being aware of tax code deadlines, and implementing recommendations from the Comptroller's MAP review. Board members should be cautious about discussing public business with one another outside of official meetings. They must also report any gifts or income received from vendors with connections to the district. It is essential to seek clarification from the board's legal counsel on any unclear matters and to avoid conflicts of interest. There are several important things that board members should not do: they should not use private email accounts for public business; the Chief Appraiser should not unknowingly hire relatives of board members; they should avoid gossiping about district business; they must not disclose information from executive sessions; they should not act as spokespersons for the CAD; and they should refrain from discussing appraisal matters with the Chief Appraiser outside of board meetings, as well as avoiding discussions with Appraisal Review Board (ARB) members outside of official hearings. These guidelines represent just a few of the many dos and don'ts for board members.

**EXECUTIVE SESSION: PUBLIC NOTICE** is given that the Board of Directors may elect to go into Executive Session anytime during the meeting to discuss matters listed anywhere on the Agenda, when authorized by the Open Meetings Act, Chapter 551 of the Texas Government Code. Should the Board of Directors elect to go into Executive Session, the section or sections of the Open Meetings Act authorizing the Executive Session will be publicly announced by the presiding officer. Upon completion of Executive Session, the Board of Directors may take such action as appropriate in open session.

**ADJOURNMENT.**

Meeting was adjourned at 12:40 pm.

SIGNED:

  
Secretary

