



Nueces County Appraisal District
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MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
NUECES COUNTY APPRAISAL DISTRICT

The Board of Directors held a Regular Meeting on Wednesday April 10, 2024.

INVOCATION

Irene Lugo led the invocation.

PLEDGE OF ALLEGIANCE

Mr. Garcia led the Pledge of Allegiance

ROLL CALL OF THE BOARD OF DIRECTORS

DIRECTORS:

Jerry Garcia, Chair	<u>Present</u>
Luis Elizondo, Vice Chair	<u>Absent</u>
Leo Gonzalez, Secretary	<u>Present</u>
Deven Bhakta	<u>Present*</u>
DeeAnna Heavilin	<u>Present</u>
Caitlin Chupe	<u>Present</u>
Gabriele Hilpold	<u>Absent</u>
Susie Sullivan	<u>Present</u>
Kevin Kieschnick, Ex Officio	<u>Present</u>

NON-DIRECTORS:

Ramiro Canales, Chief Appraiser	<u>Present</u>
Leticia Roberts, Asst. Chief Appraiser	<u>Present</u>
Melissa Vela, Attorney	<u>Present</u>
Terri Noack, TLO	<u>Absent</u>

Attended remotely *

CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Board of Directors of the Nueces County Appraisal District was duly called to order at 9:00 am. A quorum was present, with notice properly posted in accordance with the Texas Open Meetings Act, Texas Government Code 551, and that any conflict-of-interest affidavits have been received and placed on file as required by law.

PUBLIC COMMENT

None.

DISCUSSION AND/OR ACTION TO APPROVE EXERCISE OF TWO-YEAR OPTION TERM TO FROST NATIONAL BANK DEPOSITORY BANKING SERVICES CONTRACT

Mr. Elias Sissamis, Director of Administration, requested that the Board execute a two-year contract extension with Frost Bank to extend the existing contract through May 31, 2026. All terms and fees will remain unchanged during the extension term. Mr. Kieschnick motioned to approve the extension and Mr. Gonzalez seconded the motion. Motion passed unanimously.

DISCUSSION AND/OR ACTION TO APPROVE EXERCISE OF ONE-YEAR OPTION TERM TO A PLUS JANITORIAL AND MOWING SERVICES CUSTODIAL CONTRACT.

Mr. Sissamis requested the Board authorize the Chief Appraiser to execute a one-year contract extension with A Plus Janitorial and Mowing Services for custodial services. Mr. Gonzalez motioned to approve the one-year extension and Ms. Heavilin seconded the motion. The motion passed unanimously.

DISCUSSION AND/OR ACTION TO APPROVE UPDATED ORDER AND NOTICE OF GENERAL ELECTION FOR THE MAY 4, 2024, ELECTION OF APPRAISAL DISTRICT BOARD OF DIRECTORS

Mr. Sissamis stated that at the February meeting, the Board approved the required Order of General Election and Notice of General Election. The documents require that Early and Election Day voting locations be listed. The locations had since been updated and finalized by the Elections Office. He requested that the Board approve and sign the updated Order and the Chairman to sign the updated Notice. Mr. Kieschnick motioned to approve and Ms. Chupe seconded. Motion passed unanimously.

DISCUSSION AND/OR ACTION, CONSENT AGENDA

- a) Approval of the February 14, 2024, Regular Meeting Minutes
- b) Approval of the January – March 2024 Disbursements
- c) Receipt of the April 2024 Litigation Report
- d) Fund Financial Statement as of December 31, 2023
- e) Fund Financial Statement as of March 31, 2024
- f) Section 25.25 (b) Correction of Appraisal Roll Notice 1st quarters.

Ms. Heavilin motion to approved the consent agenda as presented and Mr. Gonzalez seconded. Motion passed unanimously.



EXECUTIVE SESSION: PUBLIC NOTICE is given that the Board of Directors may elect to go into Executive Session anytime during the meeting to discuss matters listed anywhere on the agenda, when authorized by the Open Meetings Act, Chapter 551 of the Texas Government Code. Should the Board of Directors elect to go into Executive Session, the section or sections of the Open Meetings Act authorizing the Executive Session will be publicly announced by the presiding officer. Upon completion of Executive Session, the Board of Directors may take such action as appropriate in open session.

The Board of Directors went into executive session at 9:10 am.

The Board of Directors returned to open session at 9:43 am.

DISCUSSION AND/OR RECEIPT OF NOTICE OF INVALID FINDINGS RELATED TO 2022 PROPERTY VALUE STUDY.

Ms. Roberts reported that of the four Property Value Study findings for 2022, Flour Bluff ISD appealed and it was still invalid. Ms. Roberts stated for 2023, all ISDs passed.

TAXPAYER LIAISON OFFICER'S REPORT.

Mr. Garcia stated that Ms. Noack was not present and that since her report appeared quite, it would be a good idea to defer that discussion until the next meeting. Mr. Kieschnick motioned to table this item until next meeting and Ms. Chupe seconded the motion. Motion passed unanimously.

DISCUSSION OF UPCOMING APPRAISAL DISTRICT BOARD OF DIRECTORS ELECTION AND PROCESS.

Mr. Sissamis stated that at the February meeting, a request was made to provide more specifics about how the new election process would unfold. Some details, tasks, communications, notices, publishing and posting requirements that staff perform in support of the Board of Directors responsibilities in this process were provided in the board members' packets. Mr. Sissamis provide an overview of that information. He also stated that the May 2024 board meeting may have to be delayed by at least one week to receive certain needed canvassing materials from the Elections Office.

DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION

None.



CHIEF APPRAISER'S REPORT

Mr. Canales stated that appraised value notices would be sent on Friday, April 12th. Approximately 130,000 notices would be sent from April through mid-May with non-homestead notices completed in late May. The financial audit is underway.

SUGGESTED ITEMS FOR NEXT REGULAR MEETING

None.

ADJOURNMENT

Motion was made by Ms. Chupe to adjourn and seconded by Mr. Gonzalez. Motion passed.

Meeting adjourned at 10 am.

SIGNED:



Leo Gonzalez
Secretary

