



Nueces County Appraisal District  
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*Ramiro "Ronnie" Canales*  
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**MINUTES**  
**REGULAR MEETING FOR THE BOARD OF DIRECTORS**  
**NUECES COUNTY APPRAISAL DISTRICT**

The Board of Directors held a Regular Meeting **Wednesday October 21, 2020** via live stream to consider the following agenda.

**INVOCATION**

Invocation was led by Joshua Villarreal.

**PLEDGE OF ALLEGIANCE**

The National and State Pledges were led by Chief Canales.

**ROLL CALL OF THE BOARD OF DIRECTORS**

**DIRECTORS:**

Jerry Garcia, Chairman	<u>Present</u>
Luis Elizondo, Vice Chairman	<u>Present</u>
Leo Gonzalez, Secretary	<u>Present</u>
Robert Adler	<u>Absent</u>
Armando Chapa	<u>Present</u>
Gabriele Hilpold	<u>Present</u>
Rex A. Kinnison	<u>Present</u>
Butch Pool	<u>Present</u>
Kevin Kieschnick, Ex Officio	<u>Absent</u>

**NON-DIRECTORS:**

Ramiro Canales, Chief Appraiser	<u>Present</u>
Don Causey, Asst. Chief Appraiser	<u>Present</u>
Tom Wheat, General Counsel	<u>Present</u>
Robert Maupin, TLO	<u>Present</u>

**CALL TO ORDER & DETERMINATION OF A QUORUM**

The meeting of the Board of Directors of the Nueces County Appraisal District was called to order at 9:03am. Let the record show that a quorum of the Board Members was present; that this meeting has been duly called; and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code 551 and that any conflict of interest affidavits have been received and placed on file as required by law.

**PUBLIC COMMENT**

None.

**DISCUSSION AND/OR ACTION, CONSENT AGENDA**

- a. Approval of the minutes of the October 21, 2020 Regular Meeting
- b. Approval of November, 2020 Litigation Report
- c. Approval of the October, 2020 Disbursements
- d. Fund Financial Statement

Mr. Elizondo motioned to approve the consent agenda items as presented. Mr. Gonzalez seconded. Motion carried unanimously.

**UPDATE ON PHIPPS, DEACON & PURNELL CONTRACT**

Chief Canales provided a brief update about why the services contract with Phipps, Deacon & Purnell would not be used by the District. The contingency contract has not been approved by the Attorney General. Mr. Wheat stated that two of the attorneys in the firm which were experts in the District's desired work had left the firm. Therefore the district will need to find another law firm.

**DISCUSSION AND/OR ACTION TO EXERCISE PRINTING/MAILING CONTRACT OPTION YEAR**

Mr. Sissamis requested the Board approve exercising the second option term (2021) of the contract with Variverge. The contract was structured as a one-year contract with four one-year options in case changes in technology or legislative requirements occurred, as is the case beginning in 2020. Mr. Chapa motioned to approve and Ms. Hillpold second. Motion passed.

**DISCUSSION AND/OR ACTION RELATED TO 3<sup>RD</sup> QUARTER 2020 INVESTMENT REPORT**

Mr. Sissamis reported that the overall portfolio is an average for the quarter \$4.7 million was available to invest and earned .16% (\$\$1,915) return on investment with a benchmark of .11% average with 3 month US Treasury Bill. Motion was made by Mr. Gonzalez to the investment report and Mr. Elizondo second. Motion passed.

**DISCUSSION AND/OR ACTION RELATED TO APPROVAL OF 2021 HOLIDAY SCHEDULE**

Mr. Sissamis stated that there no changes to the 2021 Holiday schedule. Mr. Chapa motion to approve holiday schedule and Ms. Hilpold second. Motion passed.

**MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS  
GOVERNMENT CODE § 551.071 AND § AND § 551.074**

**Sec. 551.071. Consultation with Attorney; Closed Meeting.**

A governmental body may not conduct a Private Consultation with its attorney except:

When the governmental body seeks the advice of its attorney about:

Pending or contemplated litigation; or

A settlement offer; or

on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

Update on San Patricio Boundary Case

Update on C.C. Liquifaction

Update on Valero and Flint Hills

**Sec. 551.074. Personnel Matters; Closed Meeting.**

This chapter does not require a governmental body to conduct an open meeting:

to deliberate the appointment, employment evaluation,

reassignment, duties, discipline or dismissal of a public officer or employee; or

(b) to hear a complaint or charge against an officer or employee.

(2) Subsection (a) does not apply if the officer or employee who is subject of the deliberation or hearing requests a public hearing.

Annual Review of Chief Appraiser

**DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION**

None.

**TAXPAYER LIAISON OFFICER'S REPORT**

Mr. Maupin stated that background checks for the applicants that submitted their applications for the Appraisal Review Board are being reviewed by Mr. Wheat. There are ten positions that need to be filled. Mr. Canales stated that the Administrative Judge will be appointing the Chair and Secretary.

**CHIEF APPRAISER'S REPORT**

Mr. Canales stated that the District maintains the procedure checking temperatures upon entry into the building and wearing masks. There is the possibility of re-opening in January and putting other safety procedures in place for the employees as well as taxpayers. 19 ARB hearing days were added to the 2020 schedule due to the high volume of cases and having to do them via telephone. Aerial imaging has started and finished. Auctioned vehicles were sold for \$11,202 and IT equipment so far sold generated \$510. More IT equipment needs to be auctioned.

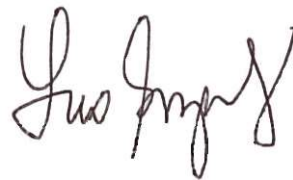
**SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA**

Next board meeting in person.

**ADJOURNMENT**

The meeting was adjourned at 10:40 am.

SIGNED:



Leo Gonzalez, Secretary