



Nueces County Appraisal District
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MINUTES
REGULAR MEETING FOR THE BOARD OF DIRECTORS
NUECES COUNTY APPRAISAL DISTRICT

The Board of Directors held a Regular Meeting on Wednesday **March 10, 2021** via live stream to consider the following agenda.

INVOCATION

Invocation was led by Irene Lugo.

PLEDGE OF ALLEGIANCE

The National and State Pledges were led by Chairman Jerry Garcia

ROLL CALL OF THE BOARD OF DIRECTORS

DIRECTORS:

Jerry Garcia, Chairman	<u>Present</u>
Luis Elizondo, Vice Chairman	<u>Present</u>
Leo Gonzalez, Secretary	<u>Absent</u>
Robert Adler	<u>Present</u>
Armando Chapa	<u>Present</u>
Gabriele Hilpold	<u>Present</u>
Rex A. Kinnison	<u>Absent</u>
Butch Pool	<u>Present</u>
Kevin Kieschnick, Ex Officio	<u>Present</u>

NON-DIRECTORS:

Ramiro Canales, Chief Appraiser	<u>Present</u>
Don Causey, Asst. Chief Appraiser	<u>Present</u>
Tom Wheat, General Counsel	<u>Present</u>
Robert Maupin, TLO	<u>Present</u>

CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Board of Directors of the Nueces County Appraisal District was called to order at 9:13 am. Let the record show that a quorum of the Board Members are present; that this meeting has been duly called; and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code 551 and that any conflict of interest affidavits have been received and placed on file as required by law.

PUBLIC COMMENT

None

DISCUSSION AND/OR ACTION, CONSENT AGENDA

- a) Approval of the January 13, 2021 Regular Meeting
- b) Approval of the March 2021 Litigation Report
- c) Approval of the January & February, 2021 Disbursements
- d) Fund Financial Statement December 31, 2020 (unaudited)

Mr. Chapa motion to approve the consent agenda as presented. Ms. Hilpold second the motion. Motion passed.

DISCUSSION AND/OR ACTION RELATED TO THE 2021 APPRAISAL NOTICES PURSUANT TO § 25.19 OF THE TEXAS PROPERTY TAX CODE

Mr. Causey is requesting to send appraisal notices to all property owners. Mr. Elizondo motion to send all property owners appraisal notices and Mr. Pool second. Motion passed.

DISCUSSION AND/OR ACTION RELATED TO THE APPROVAL OF THE APPRAISAL DISTRICT'S 4TH QUARTER 2020 INVESTMENT REPORT

Mr. Sissamis reported that the 4th quarter average available to invest was \$5.1 million and earned .13% return on investment versus the benchmark of .09%. Mr. Pool motioned to approve the investment report and Ms. Hilpold seconded. Motion passed.

DISCUSSION AND/OR ACTION RELATED TO THE INVESTMENT POLICY FOR 2021

Mr. Sissamis stated that per state law, the Board must annually adopt the District's investment policy. There are no changes from the previous year version. Mr. Pool asked if laws specify limits on the types of investments. Mr. Sissamis stated that there are limits and that the District is in compliance. Mr. Chapa motioned to approve the policy and Mr. Pool seconded the motion. Motion passed.



MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE § 551.071 AND § AND § 551.074

Board went into executive session to discuss items at 9:22am.

Board returned from executive session at 9:49am.

DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION

Mr. Elizondo made three motions regarding items discussed in executive session: (a) to approve attorney's fees for Craig Smith in relation to Sundial cases for \$73,974; (b) to approve mediator fees of \$1,750 on the boundary case; and (c) to pay attorney's fees, mediator fees, and all other invoices charged to the litigation fund. Mr. Chapa seconded the motion. Motion passed.

DISCUSSION AND/OR ACTION TO APPROVE CUSTODIAL CONTRACT

Mr. Sissamis stated that until early 2019, the District contracted with a third-party custodial company until that contractor stopped servicing the local area. The District had placed its two long-term part-time custodians on its payroll at 20 hours/week each. Staff has since decided to return to outsourcing these services to gain better expertise, management oversight, and coverage for absences. Staff went out for bids and received proposals from two firms. Out of the two, A-Plus Janitorial and Mowing was selected. Staff requested that the Board authorize the Chief Appraiser to sign contract for a three year contract for the services. Mr. Pool motioned to approve and Mr. Elizondo seconded. Motion passed.

TAXPAYER LIAISON OFFICER'S REPORT

Mr. Maupin reported there were no comments, complaints, or issues.

CHIEF APPRAISER'S REPORT

Chief Appraiser Canales reported that the employees are still wearing face masks and following all COVID procedures and that the building will remain closed to the public.

SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA

Mr. Chapa expressed interest in a better live-stream software to conduct the meeting because there is a lot of background noise and hard to hear.

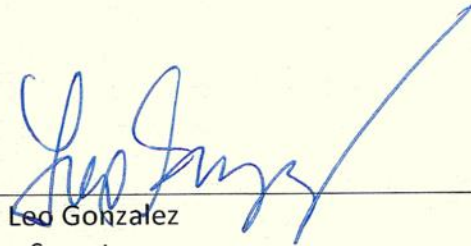


ADJOURNMENT

Mr. Pool motioned to adjourn and Ms. Hilpold seconded. Motion passed.

Meeting adjourned at 10:08am.

SIGNED:



Leo Gonzalez
Secretary

